

Additional Support Form

Complete this form if you:

Would like additional support organised (one-off or a regular occurrence)

Would like to change one of your support times (one-off or a regular occurrence)

Scan and email this form to the Client Services Team Leader at craig.nielson@uniquedirections.com.au or isabella.gordon@uniquedirections.com.au or alternatively hand the form into Head Office to reception.

Unique Directions requires two weeks' notice for any extra support or change of support. If minimal notice is given, Unique Directions will endeavour to organise the support for you however, this may not be possible.

Participant name:	
Date this form is completed:	

Please indicate the change in support by circling the correct response:

New support	Current support that needs changing	One-off	Regular
If regular, how often support is to occur?			

NDIS Funding

We recommend speaking with your Support Coordinator before completing this form if you are unsure.

Please note: if Unique Directions is unable to claim for the additional support the support won't be provided.

Do you have enough funding in your NDIS plan?	Yes	No
Can Unique Directions claim from your NDIS plan for this shift?	Yes	No

Additional support details

Date:	
Day of the week:	
Address of pick up location:	
Address of drop off location:	



<p>Details of shift requirements <i>(please be specific as this will assist in preparing shift notes and worker selection)</i></p>	
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Special event details:

Please complete this section if the additional support is for a special event.

Name of event:	
Start and end time:	
Address of event:	
Is there a dress code for the event?	
Event contact person details:	Name: Phone: Email:

Participant Name:	
Participant Signature:	
<i>Legal Guardian Name (If applicable):</i>	
<i>Legal Guardian Signature (If applicable):</i>	
Date:	

